

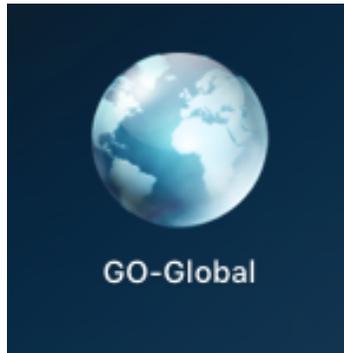
// *Procedures*

Installing Auction Flex

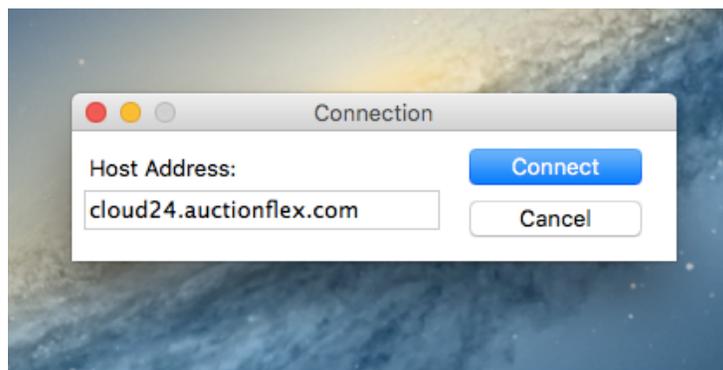


LOGGING INTO THE CLOUD

- 1 Click on the Icon



- 2 Click on Connect



- 3 Enter Username and password you were assigned.

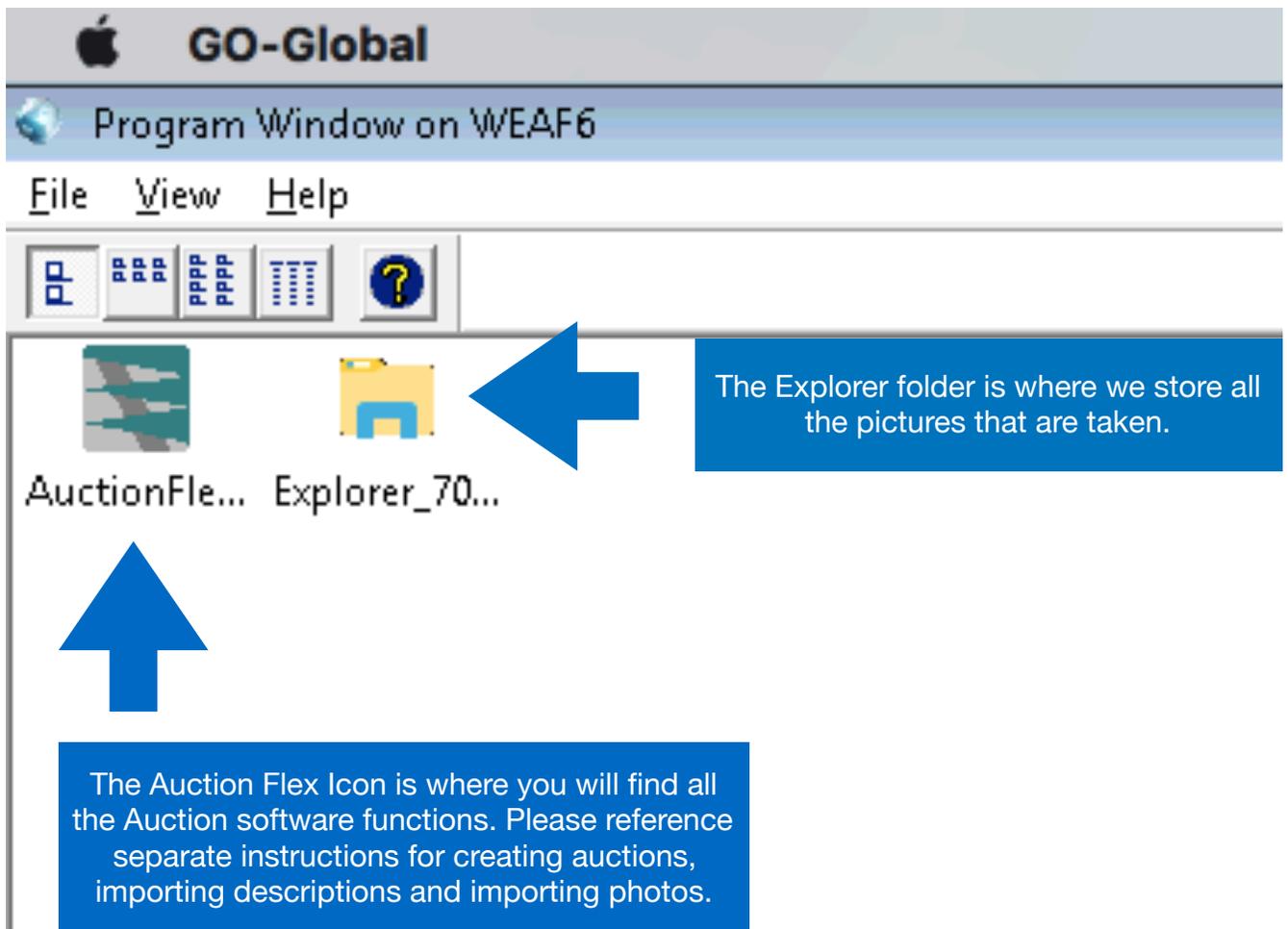


User name and password

Contact your supervisor to get Auction Flex credentials. Do not share your credentials with anybody.

4 In the cloud

Once you are in the cloud you will see the Auction Flex Icon and a Folder that says Explorer_7007 (these are the only two icons you will ever need to use)



DEFINITIONS

The Cloud - Our web based client that contains the Auction Flex software we use to build and host auctions

AuctionFlex - The software we use to build the catalogs and manage auction functions, customer database and invoicing

HiBid - The online bidding software we use to host and run the online auction